

# Vehicle Accident Incident Report

## Basic Information

Report Number

Date of Accident

Time of Accident

Location of Accident

## Driver & Vehicle Information

Driver 1 Name

Vehicle 1 (Make, Model, Plate)

Driver 2 Name

Vehicle 2 (Make, Model, Plate)

## Accident Description

Describe how the accident occurred:

## Environmental Conditions

Weather Conditions

Road Conditions

## **Witness Information**

Witness Name(s) & Contact(s):

## **Police Report**

Officer Name/Badge Number

Police Report Number

## **Damage Assessment & Liability**

Describe Vehicle Damage

Liability Assessment/Comments

## **Signature**

Name of Person Completing Report

Date

