

# Guest Reservation Confirmation Notice

Reservation Number: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

## Guest Information

Full Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Reservation Details

Check-in Date: \_\_\_\_\_

Check-out Date: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Room Type: \_\_\_\_\_

Total Amount: \_\_\_\_\_

## Special Requests / Notes

## Hotel Information

Hotel Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please present this confirmation notice upon arrival for check-in. For changes or inquiries, contact the hotel directly.

\_\_\_\_\_  
Signature