# Hospitality Team Shift Roster Attendance Sheet

Date: _____ | Supervisor: _____

| Team Member | Shift | Scheduled In | Scheduled Out | Attended | Remarks |
|---|---|---|---|---|---|
| _____ | _____ | __:__ | __:__ | ☐ | _____ |
| _____ | _____ | __:__ | __:__ | ☐ | _____ |
| _____ | _____ | __:__ | __:__ | ☐ | _____ |
| _____ | _____ | __:__ | __:__ | ☐ | _____ |
| _____ | _____ | __:__ | __:__ | ☐ | _____ |
| _____ | _____ | __:__ | __:__ | ☐ | _____ |