

# Event Venue Client Comment Sheet

**Client Name**

**Event Name**

**Event Date**

**Overall Satisfaction**

☐

**Excellent**

☐

**Good**

☐

**Average**

☐

**Poor**

**Venue Facilities - Comments**

**Venue Staff & Service - Comments**

**Areas for Improvement**

**Additional Comments/Suggestions**

**Client Signature**

Date