

VIP Guest Reservation Confirmation

Dear [Guest Name],

We are delighted to confirm your VIP reservation. Please find your details below.

Reservation Details

Reservation Number: [Reservation #]

Check-in Date: [Check-in Date]

Check-out Date: [Check-out Date]

Room Type: [Room Type]

Number of Guests: [Guest Count]

Special Requests: [Special Requests]

Guest Information

Name: [Guest Name]

Email: [Guest Email]

Phone: [Guest Phone]

If you have any questions or special requirements, please contact our VIP guest relations team.

We look forward to welcoming you and making your stay exceptional.

Best regards,

The [Hotel Name] Team