

Community Banquet Evening Agenda

Schedule

6:00 PM Arrival & Welcome Reception

6:30 PM Opening Remarks

6:45 PM Dinner Served

7:30 PM Guest Speaker

8:00 PM Community Awards

8:30 PM Closing Remarks & Networking

Venue

(Venue Name)

(Address Line 1)

(Address Line 2)

Notes

Please RSVP by (Date).

Attire: Semi-formal.

Contact: (Organizer Name & Email/Phone)