

Deep Cleaning Housekeeping Checklist

Guest Rooms

General Area

- ☐ Dust all surfaces, including shelves and baseboards
- ☐ Wipe down doors, handles, and light switches
- ☐ Clean and polish windows and glass surfaces
- ☐ Vacuum curtains and drapes
- ☐ Vacuum carpet and mop hard floors
- ☐ Clean vents and air conditioning units

Bedding Area

- ☐ Remove and replace linens
- ☐ Clean and rotate mattress
- ☐ Disinfect bedside tables and lamps
- ☐ Clean under the bed

Bathroom

- ☐ Scrub toilet, sink, and bathtub/shower
- ☐ Clean and polish mirrors
- ☐ Disinfect high-touch surfaces
- ☐ Replace towels and toiletries
- ☐ Empty and clean trash bin

Closet & Storage

- ☐ Wipe closet shelves and inside surfaces
- ☐ Disinfect hangers and safe
- ☐ Check and clean luggage rack

Finishing Touches

- ☐ Ensure remote controls are sanitized

- ☐ Check and restock amenities
- ☐ Set room temperature as per standards
- ☐ Final inspection before guest arrival