

Deep Cleaning Housekeeping Checklist

Guest Rooms

General Area

- Dust all surfaces, including shelves and baseboards
- Wipe down doors, handles, and light switches
- Clean and polish windows and glass surfaces
- Vacuum curtains and drapes
- Vacuum carpet and mop hard floors
- Clean vents and air conditioning units

Bedding Area

- Remove and replace linens
- Clean and rotate mattress
- Disinfect bedside tables and lamps
- Clean under the bed

Bathroom

- Scrub toilet, sink, and bathtub/shower
- Clean and polish mirrors
- Disinfect high-touch surfaces
- Replace towels and toiletries
- Empty and clean trash bin

Closet & Storage

- Wipe closet shelves and inside surfaces
- Disinfect hangers and safe
- Check and clean luggage rack

Finishing Touches

- Ensure remote controls are sanitized

Check and restock amenities

Set room temperature as per standards

Final inspection before guest arrival
