

Room Readiness Quality Control Checklist

Room Number	Date
Inspected by	Time

Checklist Items

Item	Status (✓/—)	Remarks
Beds made neatly		
Bathroom clean and stocked		
Floors vacuumed/mopped		
All amenities in place (towels, toiletries, etc.)		
Lights and electronics functional		
Windows & curtains clean and functional		
Trash removed		
No maintenance issues		
Odor-free environment		

Additional Notes

Inspector's Signature
Supervisor's Signature