

Daily Cleaning Checklist

Resort Guest Rooms

Bedroom

- Make the bed with fresh linens
- Replace pillowcases and arrange pillows
- Dust all surfaces and furniture
- Vacuum or sweep and mop the floor
- Empty trash bins
- Clean mirrors and windows
- Sanitize frequently touched surfaces (door handles, switches)

Bathroom

- Clean and disinfect toilet, sink, shower, and tub
- Replace towels and bathmats
- Restock toiletries and toilet paper
- Clean mirrors and faucets
- Empty trash bins
- Sweep and mop floor

General

- Check and report any maintenance issues
- Ensure minibar/fridge is stocked (if applicable)
- Arrange furniture and dÃ©cor neatly
- Check that amenities are replenished
- Final inspection before guest arrival