

# Guest Room Departure Inspection List

Room Number:

Date:

Inspected By: \_\_\_\_\_

## Inspection Checklist

Area/Item	Condition	Comments
Beds (linen, pillows)		
Bathroom (cleanliness, amenities)		
Towels & Bath Mats		
Floors (carpet/tile)		
Furniture & Fixtures		
TV/Remote		
Mini Bar / Refrigerator		
Lights / Electrical		
AC / Heating		
Closet / Hangers		
Luggage Rack		
Door Locks		
Windows & Curtains		
General Cleanliness		

## Additional Notes

Inspector's Signature

Supervisor's Signature

