

# Rental Property Move-Out Checklist

Property Address

Enter address

Tenant Name

Enter tenant name

Move-Out Date

## General Requirements

- Remove all personal belongings from the property
- Clean all floors, walls, and surfaces
- Remove trash and debris from unit and premises
- Return all keys, garage openers, and access devices

## Checklist

Area	To Do	Completed	Notes
Kitchen	Clean appliances (oven, fridge, microwave), countertops, sink, cabinet interiors	<input type="checkbox"/>	<div>Notes</div>
Bathrooms	Clean toilet, bathtub, shower, sink, mirrors, floors	<input type="checkbox"/>	<div>Notes</div>
Living Room	Vacuum/mop floors, dust surfaces, remove nails/hooks from walls	<input type="checkbox"/>	<div>Notes</div>
Bedrooms	Vacuum/mop floors, dust surfaces, remove personal items	<input type="checkbox"/>	<div>Notes</div>
Windows	Clean interior glass, window sills, and tracks	<input type="checkbox"/>	<div>Notes</div>
Closets	Empty shelves, wipe down surfaces, remove hangers	<input type="checkbox"/>	<div>Notes</div>
Patio/Balcony/Yard	Remove trash, broom sweep area	<input type="checkbox"/>	<div>Notes</div>

## Additional Notes

Add any additional information or comments here.

Tenant Signature

Date:

Landlord/Manager Signature

Date: