

Food Safety Inspection Checklist

Facility Name

Inspection Date

Inspector Name

Food Storage

ITEM	YES	NO	N/A	NOTES
All food items are stored off the floor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Raw and cooked foods are stored separately.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Food is stored in clean, sealed containers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Food Handling & Hygiene

ITEM	YES	NO	N/A	NOTES
Handwashing facilities are available and functional.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Staff wash hands frequently and use gloves when appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Personal items are not stored in food preparation areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Cleaning & Sanitation

ITEM	YES	NO	N/A	NOTES
Surfaces are cleaned and sanitized regularly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Equipment is maintained and cleaned after each use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Garbage is disposed of properly and regularly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Pest Control

ITEM	YES	NO	N/A	NOTES
No signs of pests (insects, rodents) are visible.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Windows and doors are fitted with screens or kept closed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Pest prevention measures are in place and monitored.

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Notes & Actions

Enter additional notes, concerns, or recommended corrective actions here.

Date of Next Inspection